

# Cleaning Supervisor (Twin Phoenix Building Maintenance)

**Posted By: Twin Phoenix Building Maintenance Inc.**

**Location:** Surrey

**Salary:** \$36.60 Per Hour

**JOB ID :** RJ3388771

**Posting Date :** 01-Apr-2026

**Expiry date :** 28-Sep-2026

**Education :** Secondary (high) school graduation certificate or equivalent experience

**Language :** English

**Vacancies :** 2

**Years of Experience :** 2 years

**Job Type :** Full Time

## Job Description

Twin Phoenix Building Maintenance Inc. is seeking two reliable and experienced **Cleaning Supervisors** to oversee cleaning operations in Surrey. The successful candidates will be responsible for supervising cleaning staff, ensuring high standards of cleanliness, and maintaining efficient daily operations across assigned sites.

Job Details:

### Languages

English

### Education

Secondary (high) school graduation certificate  
or equivalent experience

### Experience

1 year to less than 2 years

## **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Work site environment**

Wet/damp

Noisy

Odours

Dusty

Outdoors

Dirty

## **Work setting**

Cleaning service company

Commercial facility

Hospital/medical facility or clinic

School or educational institution/establishment

Shopping centre or mall

Restaurant

## **Responsibilities**

### **Tasks**

Hire and train or arrange for training of cleaning staff

Supervise and co-ordinate activities of workers

Inspect sites or facilities to ensure safety and cleanliness standards

Prepare budget and cost estimates

Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment

Maintain financial records

Receive payment for specialized cleaning jobs

Assist cleaners in performing duties

Co-ordinate work activities with other departments

Establish work schedules

### **Supervision**

Light duty cleaners

16-20 people

## **Additional information**

### **Work conditions and physical capabilities**

- Fast-paced environment
- Work under pressure
- Repetitive tasks
- Physically demanding
- Manual dexterity
- Combination of sitting, standing, walking
- Standing for extended periods
- Bending, crouching, kneeling
- Handling heavy loads

### **Personal suitability**

- Client focus
- Dependability
- Efficient interpersonal skills
- Excellent oral communication
- Excellent written communication
- Flexibility
- Initiative
- Judgement
- Reliability

## **Benefits**

### **Health benefits**

- Dental plan
- Paramedical services coverage

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [twinphoenixmaintenancehr@gmail.com](mailto:twinphoenixmaintenancehr@gmail.com)**

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