

# Designer For Secure Documents

**Posted By:** Canadian Bank Note Company

**Location:** Ottawa

**Salary:** \$\$80,000-\$120,000 Per Year

**JOB ID :** RJ1824704

**Posting Date :** 25-Feb-2026

**Expiry date :** 24-Aug-2026

**Education :** Bachelor's

**Language :** English

**Vacancies :** 1

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

### Location

18 Auriga Drive, Ottawa, ON K2E 7T9

### Advantages

Support for relocation

Life coverage

### Description of the Company

For governments and corporations throughout the globe, Canadian Bank Note Company (CBN) is a dependable leader in safe technological solutions. Currency manufacture, border security, civil identity, driver identification

and vehicle information, excise control, lottery, and charity gaming are only a few of the commercial categories in which the corporation works.

Our corporate behaviors are shaped and guided by our seven core principles, which also serve as the foundation for the feeling of community that you will encounter at CBN. We take great satisfaction in creating a cooperative and encouraging work atmosphere where staff members are appreciated for their efforts and encouraged to further their careers.

At CBN, we aim to build enduring connections with our staff members by rewarding them with a competitive overall pay plan that consists of:

Best-in-class health, medical, and life insurance benefits; access to virtual and telehealth services and apps; very progressive fertility, adoption, and surrogacy benefits to support all definitions of family; and an industry-leading defined contribution pension plan with company matching contributions (up to 5%) and service fee payment.

### **Description of the Job**

**Role: Designer of Secure Documents**

**Type of Job: Full-Time, Permanent**

**Address: 18 Auriga Drive, Ottawa, Ontario, Canada**

**Hybrid Work Model**

The purpose of this ad is to cover an open position.

### **Overview of the Position**

In order to prepare conceptual designs and develop and implement final designs with security line work, illustrations, and digital files for the production of a variety of security documents (such as banknotes, passports, driver license and identification (DL/ID) cards, etc.), you will use your artistic and creative skills as a Secure Document Designer in our Design Department. We are seeking a creative individual with outstanding design, composition, and illustration abilities.

### **Obligations**

#### **Innovation & Conceptual Design:**

Development of conceptual models for security items, such as banknotes, identity documents, certificates, cards, and secure travel documents (passports)

Use innovative design applications to support the continuous development of new security feature integration. Perform research, compile final artwork files for production, and provide pictures and artwork for finished concept designs.

Make drawings and illustrations for idea designs.

Create and provide design proofs or models for a client presentation.

#### **Integration of Production and Compliance:**

Discuss conceptual concepts with the production team and put the suggestions into practice to ensure production conformity.

Establish and establish safe manufacturing linework

In order to get client approval, take part in the approval process as needed during press proof trials and first production runs.

## **File and System Management:**

**Establish thorough and functional file management for each project that has been allocated.**

## **Collaboration between clients and stakeholders:**

**Interact with clients and corporate sales management personnel as needed to comprehend design specifications and provide design justification for all tasks.**

**Create thorough design presentations to assist with marketing and design goals.**

## **Qualifications**

### **Knowledge and Education**

**A bachelor's degree in graphic arts, design, etc., or a comparable mix of coursework and extra related job experience**

**Understanding of the following**

**Principles of graphic design**

**Designing documents with security elements, security line work, etc.**

**Combining design components with all relevant aspects**

**Safety Procedures and specifications for print production**

**familiarity with security features, printing, line work, and related procedures;**

**competence in the following areas:**

**specialized software for security design (Giori "One" or JURA JSP)**

**Products in the Adobe suite (Photoshop, Illustrator, InDesign, etc.)**

**Microsoft 365, which includes Word, PowerPoint, SharePoint, and more**

**It is necessary to have above-average design, composition, illustration, and drawing abilities in order to represent portraits and other subject matter with remarkable precision and detail;**

### **Experience**

**More than a year of expertise in security document creation, design, and integration**

### **Soft Skills and Proficiencies**

#### **Originality**

**Research abilities**

**Interpersonal abilities**

**Collaboration, cooperation, and communication**

**Precision and meticulousness (adherence to technical requirements)**

**Skills in time management and organization**

**Flexibility**

**Independently guided**

**Requirements that must be met**

**Language: English proficiency in speech, writing, and reading**

### **Conditions for Submission**

**A collection of work**

## **Extra Details**

## **Package of Benefits**

Assistance with relocation, pension plan, group benefit plan, yearly salary review, and potential discretionary bonuses

Pay range: \$80,000 to \$120,000 CAD year

#### Contact Details

careers@cbnco.com Canadian Bank Note Company, Limited

Website: [www.cbnco.com](http://www.cbnco.com)

The Canadian Bank Note Company (CBN) is dedicated to creating a welcoming and varied work environment where each employee is treated with respect and decency. Regardless of race, color, religion, sex, national origin, age, handicap, veteran status, sexual orientation, gender identity, or any other legally protected status, we are happy to be an equal opportunity employer.

All people, including women, Indigenous Peoples, people with disabilities, visible minorities, and members of the 2SLGBTQ+ community, are given equal job chances. All facets of employment, including recruiting, hiring, promotion, pay, benefits, training, and development, are covered by our dedication to equality. If you are approached about the competition for this job, please let the interview organizer know about any accommodations you may need as part of our dedication to provide an inclusive, barrier-free selection process.

At CBN, we are dedicated to maintaining a workplace that represents the varied communities we serve and respect the distinctive viewpoints and experiences that each employee offers to our company. We work to provide an atmosphere where each person can flourish and contribute to our shared objectives because we think that diversity and inclusion foster creativity and success.

Please, no agencies or phone calls.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [careers@cbnco.com](mailto:careers@cbnco.com)

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