

Cashier

Posted By: Chinook Medical Clinic

Location: Calgary

Salary: \$37 Per Hour

JOB ID : RJ2083595

Posting Date : 24-Feb-2026

Expiry date : 23-Aug-2026

Education : College/CEGEP

Language : English

Vacancies : 2

Years of Experience : 2 years

Job Type : Full Time

Job Description

At the location

The physical location is where the work must be finished. Working remotely is not an option.

Jobs and Responsibilities

Compute and get payroll checks ready.

Maintain financial records and use digital and manual bookkeeping processes to create, manage, and balance different accounts.

Keep financial statements and general ledgers up to date.

Post entries from your journal.

Create more financial, accounting, and statistical reports.

Create a trial book balance.

Account reconciliation

Type of Job: Full-time

Salary range: \$37.00 per hour

30 to 40 hours a week are anticipated.

Workplace: On-site

Posted on refugeejobportal.com