

Retail Store Supervisor

Posted By: Econo Liquor

Location: Edmonton

Salary: \$36.10 Per Hour

JOB ID : RJ5009091

Posting Date : 13-Nov-2025

Expiry date : 12-May-2026

Education : Secondary (high) school graduation certificate

Language : ENGLISH

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
- Hire and train or arrange for training of staff
- Order merchandise
- Authorize return of merchandise
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Manage cash
- Conduct performance reviews
- Supervise office and volunteer staff

Additional information

Security and safety

- Criminal record check

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Attention to detail
- Combination of sitting, standing, walking
- Walking
- Sitting
- Standing for extended periods

Personal suitability

- Client focus
- Efficient interpersonal skills
- Flexibility
- Organized
- Reliability
- Team player
- Dependability
- Initiative
- Judgement

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: amolkharaud@gmail.com

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