

Construction Project Manager

Posted By: GWC General Contractors Ltd

Location: Kitchener

Salary: \$56 Per Hour

JOB ID : RJ6021717

Posting Date : 06-Oct-2025

Expiry date : 24-Apr-2026

Education : Bachelor's Degree (Civil Engineering)

Language : English

Vacancies : 1

Years of Experience : 2 years

Job Type : Full Time

Job Description

Tasks

- Coordinate subcontractors activities
- Evaluate daily operations
- Plan and organize daily operations
- Select trade subcontractors
- Prepare and submit construction project budget estimates
- Recruit, hire and supervise staff and/or volunteers
- Hire and supervise activities of subcontractors
- Plan and prepare construction schedules and milestones and monitor progress
- Prepare contracts and negotiate revisions, changes and additions to contractual agreements
- Establish and implement policies and procedures for quality control
- Operate CADD and other computer software systems
- Read blueprint, schemas and drawings
- Plan and manage budgets
- Direct the purchase of building materials and land acquisitions
- Develop and implement quality control programs

Develop risk management plans
Oversee the analysis of data and information
Prepare reports

Supervision

11-15 people

Experience and specialization

Computer and technology knowledge

Primavera

AutoCAD

MS Excel

MS Office

MS Outlook

MS PowerPoint

MS Project

MS Word

Additional information

Security and safety

Driver's validity license check

Transportation/travel information

Valid driver's license

Own vehicle

Work conditions and physical capabilities

Work under pressure

Own tools/equipment

Hard hat

Steel-toed safety boots

Cellular phone

Personal suitability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Judgement

Organized

Team player

Values and ethics

Accountability

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: gwc.ontario@gmail.com

Posted on refugeejobportal.com