

# Pharmacy Assistant

**Posted By: The Medicine Shoppe Pharmacy #244**

**Location: Edmonton**

**Salary: \$37.00 Per Hour**

**JOB ID : RJ2727769**

**Posting Date : 29-Sep-2025**

**Expiry date : 19-Oct-2025**

**Education : Secondary (high) school graduation certificate**

**Language : English**

**Vacancies : 1**

**Years of Experience : 1 year**

**Job Type : Full Time**

## Job Description

The Medicine Shoppe Pharmacy #244 located at 9002-Jasper avenue NW Edmonton, Alberta T5H 3S8 is looking for full time/permanent Pharmacy Assistant to be a part of team as soon as possible.

No of Positions: 01  
Language: English  
Salary: \$37.00/hour

**Duties:**

- Ensure the information on prescriptions is accurate
- Enter client information in databases
- Help pharmacists
- Maintain inventories of medications and pharmaceutical products
- Maintain prescription records
- Prepare medications for clients
- Compound, package and label pharmaceutical products
- Prepare and maintain equipment and supplies
- Bill third party insurers

Compound oral solutions, ointments and creams  
Maintain inventories of medications and prescription records of pharmaceutical products  
Perform general clerical duties  
Prepare and maintain cleanliness of collection areas  
Order supplies and equipment  
Organize and maintain inventory

Eligible candidates please email your resume at [migdady71@yahoo.com](mailto:migdady71@yahoo.com)

Job Requirements:

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [migdady71@yahoo.com](mailto:migdady71@yahoo.com)**

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