

Logistics Coordinator

Posted By: GK Courier Services

Location: Edmonton

Salary: \$36.00 Per Hour

JOB ID : RJ2071895

Posting Date : 16-Sep-2025

Expiry date : 15-Mar-2026

Education : Diploma

Language : English

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

Location: 11020 96 Street, Edmonton, AB T5H 2K8

Salary: 36.00 hourly / 35 hours per week

Terms of employment: Permanent employment, Full time, Evening, Shift, Morning, Night, On call, Day, Weekend, Overtime available
Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent experience

Experience

1 year to less than 2 years

Responsibilities**Tasks**

Prepare and submit reports

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality

Train workers in duties and policies

Arrange training for staff

Co-ordinate, assign and review work

Requisition or order materials, equipment and supplies

Plan, organize and oversee operational logistics of the organization

Supervision

Purchasing and inventory clerks

Shippers and receivers

Transportation route and crew schedulers

Additional information**Work conditions and physical capabilities**

Work under pressure

Personal suitability

Flexibility

Reliability

Team player

Accurate

How to apply**By email**

2361717abltd@gmail.com

By mail

3386 Chickadee Drive NW

Edmonton, AB

T5S 0L2

Posted on refugeejobportal.com