

# Pharmacy Assistant

**Posted By:** The Medicine Shoppe Pharmacy #244

**Location:** Edmonton

**Salary:** \$37.00 Per Hour

**JOB ID :** RJ1636824

**Posting Date :** 08-Sep-2025

**Expiry date :** 28-Sep-2025

**Education :** Secondary (high) school graduation certificate

**Language :** English

**Vacancies :** 1

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

The Medicine Shoppe Pharmacy #244 located at 9002-Jasper avenue NW Edmonton, Alberta T5H 3S8 is looking for full time/ permanent Pharmacy Assistant to be a part of team as soon as possible.

No of Positions: 01

Language: English

Salary: \$37.00/hour

Duties:

Ensure the information on prescriptions is accurate

Enter client information in databases

Help pharmacists

Maintain inventories of medications and pharmaceutical products

Maintain prescription records  
Prepare medications for clients  
Compound, package and label pharmaceutical products  
Prepare and maintain equipment and supplies  
Bill third party insurers  
Compound oral solutions, ointments and creams  
Maintain inventories of medications and prescription records of pharmaceutical products  
Perform general clerical duties  
Prepare and maintain cleanliness of collection areas  
Order supplies and equipment  
Organize and maintain inventory

Eligible candidates please email your resume at [migdady71@yahoo.com](mailto:migdady71@yahoo.com)

Job Requirements:

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [migdady71@yahoo.com](mailto:migdady71@yahoo.com)**

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