

# Retail Supervisor

**Posted By:** Riverside Grocery & Pizza Shack

**Location:** Saint Stephen

**Salary:** \$30.00 Per Hour

**JOB ID :** RJ2116904

**Posting Date :** 07-Sep-2025

**Expiry date :** 06-Mar-2026

**Education :** Secondary (high) school graduation certificate

**Language :** English

**Vacancies :** 1

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

Riverside Grocery & Pizza Shack in St. Stephen, NB requires a Retail Supervisor

Job requirements

Language  
English

Education  
Secondary (high) school graduation certificate

Experience  
Minimum 1-year experience in retail industry. Retail supervisor experience an asset but not a requirement.

Personal suitability  
Accurate, Client focus, Efficient interpersonal skills, Excellent oral communication, Flexibility, Organized, Reliability, Team player, Dependability, Initiative, Ability to multitask

#### Tasks

Working 30 to 40 hours per week, Authorize payments by cheque, Order merchandise, Authorize return of merchandise, Establish work schedules, Sell merchandise, Resolve issues that may arise, including customer requests, complaints and supply shortages, Organize and maintain inventory, Supervise and co-ordinate activities of workers, Manage cash

#### Supervision

1-2 people

#### Work conditions and physical capabilities

Fast-paced environment, Attention to detail, Standing for extended periods

Please send your resume to: 240 Milltown Blvd., St. Stephen, NB E3L 1G9

or email to: [riverviewgrocerypizza@gmail.com](mailto:riverviewgrocerypizza@gmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [riverviewgrocerypizza@gmail.com](mailto:riverviewgrocerypizza@gmail.com)**

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