

# KITCHEN SUPERVISOR (NOC 62020)

**Posted By:** 1575006 Alberta Ltd O/A The Pony Express

**Location:** Ponoka

**Salary:** \$17.50 Per Hour

**JOB ID :** RJ3263009

**Posting Date :** 16-Jul-2025

**Expiry date :** 12-Jan-2026

**Education :** Secondary (high) school graduation certificate

**Language :** ENGLISH

**Vacancies :** 1

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

TITLE: KITCHEN SUPERVISOR (NOC 62020)

EMPLOYER: 1575006 Alberta Ltd O/A The Pony Express

### Job details

3611 highway 2A  
Ponoka, AB  
T4J 1J8

On site

17.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Day, Evening, Morning, Overtime, Shift

Starts as soon as possible

1 vacancy

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Restaurant

## Responsibilities

### Tasks

Establish methods to meet work schedules

Requisition food and kitchen supplies

Supervise and co-ordinate activities of staff who prepare and portion food

Train staff in job duties, sanitation and safety procedures

Estimate ingredient and supplies required for meal preparation

Ensure that food and service meet quality control standards

Address customers' complaints or concerns

Prepare and submit reports  
Establish work schedules

## Supervision

3-4 people

## Additional information

### Personal suitability

Flexibility  
Team player

### Employment groups



This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

#### Support for newcomers and refugees

- Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

#### Support for youths

- Provides awareness training to employees to create a welcoming work environment for youth

#### Support for Indigenous people

- Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

**Who can apply for this job?**

**The employer accepts applications from:**

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## **How to apply**

### **By email**

[ironhorseponoka@gmail.com](mailto:ironhorseponoka@gmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [ironhorseponoka@gmail.com](mailto:ironhorseponoka@gmail.com)**

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