

Construction Project Manager

Posted By: GWC GENERAL CONTRACTORS LTD

Location: Kitchener

Salary: \$36.25 Per Hour

JOB ID : RJ5025556

Posting Date : 09-Jun-2025

Expiry date : 06-Dec-2025

Education : Bachelor's degree

Language : English

Vacancies : 1

Years of Experience : 2 years

Job Type : Full Time

Job Description

Tasks

- Coordinate subcontractors activities
- Evaluate daily operations
- Plan and organize daily operations
- Select trade subcontractors
- Prepare and submit construction project budget estimates
- Recruit, hire and supervise staff and/or volunteers
- Hire and supervise activities of subcontractors
- Plan and prepare construction schedules and milestones and monitor progress

Prepare contracts and negotiate revisions, changes and additions to contractual agreements
Establish and implement policies and procedures for quality control
Operate CADD and other computer software systems
Read blueprint, schemas and drawings
Plan and manage budgets
Direct the purchase of building materials and land acquisitions
Develop and implement quality control programs
Develop risk management plans
Oversee the analysis of data and information

Supervision

11-15 people

Experience and specialization

Computer and technology knowledge

MS Excel
MS Office
MS Outlook
MS PowerPoint
MS Word

Additional information

Personal suitability

Efficient interpersonal skills
Flexibility
Organized
Team player
Values and ethics
Accountability

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: gwc.ontario@gmail.com

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