

# Pharmacy Aide

**Posted By:** KT Pharmacy

**Location:** Nanaimo

**Salary:** \$21.25 Per Hour

**JOB ID :** RJ2039705

**Posting Date :** 23-Jan-2025

**Expiry date :** 22-Jul-2025

**Education :** Secondary (high) school graduation certificate

**Language :** English

**Vacancies :** 2

**Years of Experience :** 1 year

**Job Type :** Full Time

## Job Description

### Pharmacy Aide

**Location:** 55 Victoria Rd, Nanaimo, BC V9R 5N9

**Workplace information:** On-site

**Salary:** 21.25 hourly / 32 to 40 hours per Week

**Terms of employment:** Permanent employment, Full-time

**Starts:** as soon as possible

**Vacancies:** 2 vacancies

**Languages:** English

**Education:** Secondary (high) school graduation certificate

**Experience:** 1 year to less than 2 years

**On-site:** Work must be completed at the physical location. There is no option to work remotely.

**Work setting:** Pharmacy or drugstore

#### Responsibilities

- Ensure the information on prescriptions is accurate

- Enter client information in databases
- Help pharmacists
- Maintain inventories of medications and pharmaceutical products
- Maintain prescription records
- Prepare medications for clients
- Compound oral solutions, ointments, and creams
- Help with scheduling and workflow
- Maintain inventories of medications and prescription records of pharmaceutical products
- Maintain supplies
- Maintain inventory of equipment
- Order supplies and equipment
- Organize and maintain inventory

**Supervision:** 1 to 2 people

**Only apply to this job if:**

- You are a Canadian citizen, a permanent or a temporary resident of Canada.
- You have a valid Canadian work permit.

**How to apply**

- By email: [hroutreachpharmacy@outlook.com](mailto:hroutreachpharmacy@outlook.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hroutreachpharmacy@outlook.com](mailto:hroutreachpharmacy@outlook.com)**

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